



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
Emergency Services Committee Meeting
February 12th, 2024 at 6:00 pm

PRESENT: Steve Featherstone, Chair
Donna Clark, Vice-Chair
Gilles Lebel, Fire Chief
Dave Vieira, Deputy Fire Chief

STAFF: Santana Chubb, Clerk

EXCUSED ABSENCE: Allan Reid, CEMC

1. Call to Order

Moved by Donna Clark
Seconded by Dave Vieira

THAT the Emergency Services Committee meeting be opened at 6:03 p.m.

Carried Chair, Steve Featherstone

2. Adoption of the Agenda

Moved by Donna Clark
Seconded by Dave Vieira

THAT the agenda for the Emergency Services Committee meeting for February 12, 2024, be approved as circulated.

Carried Chair, Steve Featherstone

3. Adoption of the Minutes

Moved by Donna Clark
Seconded by Dave Vieira

THAT the minutes of the Emergency Services Committee meeting held January 15, 2024, be adopted as circulated.

Carried Chair, Steve Featherstone

4. Disclosure of Pecuniary Interest and General Nature Thereof

None for this session

5. Delegations and Presentations

None for this session

6. Correspondence and Information

6.1 Information re calls and Fire Department activities provided by Gilles.

- Attended 1 medical call
- Attended 1 structure fire

7. New Business

7.1 Cell Phone Policy

- The Fire Chief and Deputy Fire Chief were reminded to be mindful of data usage on their phones due to going over data limits in January. It was the first time it's happened, but different data plans can be looked at if it becomes a reoccurring issue.

8. Unfinished Business

8.1 SCBA Equipment Replacement Update

- The Deputy Fire Chief is waiting to receive the third and final quote for the required equipment. It should be received this week and will be presented to the CAO.

8.2 2024 Task List Provided by CAO - Update

- The Fire Department has started working on the task list.
- It was requested by the Chair and Vice-Chair that a progress report be presented at the next meeting.

9. Community Risk Assessment

9.1 Community Risk Assessment Update

- The Fire Chief presented to the committee his completed section of the CRA that was due by the end of February.
- The next step will be for the CEMC to review the work sheets and assemble the final CRA to be presented for final review.

10. Public Events/ Public Education

10.1 Hockey Tournament

- Due to mild weather and lack of ice, the hockey tournament has been called off.
- There are no other events planned for February.

11. Training

11.1 Training Nights

- At tonight's weekly volunteer meeting (Monday, February 12th), the volunteers are going through IMS training, provided by one of Bonfield's qualified volunteer fire fighters.
- The volunteers are studying every week for their Fire Fighter 1 and 2 certifications.

11.2 Bush Fire Training

- A bush fire training course is being planned for April or May.
- The course costs \$6500.00 for the weekend and requires a minimum of 15 participants.
- It was recommended by the Chair and Vice-Chair to open the training course to the surrounding municipalities' Fire Departments.
- The Committee discussed the possibility of bringing in an instructor to speed up the training process to complete the Fire Fighter 1 and 2 training.

12. Addendum

None for this session.

13. Adjournment

Moved by Donna Clark

Seconded by Dave Vieira

THAT this meeting be adjourned at 6:26 p.m.

Carried Chair, Steve Featherstone

The next scheduled meetings are:

- March 18th, 6:00 p.m.
- April 15th, 6:00 p.m.

CHAIR

SECRETARY